

## REQUST FOR QOUTE M'Chigeeng First Nation

**REQUESTER INFORMATION**

RFQ#: DEMO DTO031-2023

Department: Housing Dept.

Contact Name: Darcie Anderson

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Address: Box 333, 53 Hwy 551, M'Chigeeng, ON P0P 1G0

RFQ Opening Date: September 12, 2023 @ 12 noon

RFQ Closing Date: September 20, 2023 @ 3:00pm *email is acceptable*

<b>Project Name:</b> Unit turnover for new occupancy	
<b>Location of Work:</b> 36 Tikmeg Rd, Unit 1	
<b>Work Description:</b> Contractor responsible for.	
<ol style="list-style-type: none"> <li>1. Complete renovations required for 36 Tikmeg Rd, Unit 1</li> <li>2. Removal of all debris related to the demolition.</li> <li>3. Responsible for hauling debris off site to approved dumping area.</li> <li>4. Ensure site is clean &amp; neat.</li> <li>5. Please see attached work order to provide cost for renovations required.</li> </ol>	
<b>Special Instructions:</b>	
<ol style="list-style-type: none"> <li>1. Quote will be based on Supply and Install all materials and workmanship to complete the renovations.</li> <li>2. Signature of the RFQ mean the Contractor accept the General Terms and Conditions attached.</li> <li>3. Selected Contractor will supply WSIB and CGL Insurance (1 million minimum) before undertaking work.</li> <li>4. This work is on a First Nation and is excluded from GST/HST. An exemption certificate will be provided.</li> <li>5. Questions to be emailed to Contact above.</li> <li>6. Release of Holdback is dependent on final inspection.</li> <li>7. Site review dependent of interested Contractors.</li> </ol>	
	<b>Total Cost:</b> <i>(Excludes HST/GST)</i>

Contractor Information: The following Section must be completed by the Contractor and included in the Contractor's response to this RFQ.

Contractor Name: \_\_\_\_\_  
Contractor Address: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
E-mail : \_\_\_\_\_  
Expected Start and Delivery Date: \_\_\_\_\_

How many weeks will the project take: \_\_\_\_\_

Sub-Trades to be Used on Project: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date of Signature: \_\_\_\_\_

## GENERAL TERMS AND CONDITIONS

1. EXECUTION OF THE WORK: The Contractor shall furnish all necessary labour, materials, tools and equipment and shall carry out in a careful and workmanlike manner and to the satisfaction of the First Nation Representative the work set out under the work description hereon, or more particularly in the drawings and specifications when applicable. All materials in the execution of the work must be new of the best quality.
2. CHANGES: Changes to the work shall only be made upon receipt of written instructions from the First Nation Representative. Any resulting adjustment to the initial agreed upon cost of the work shall be agreed upon by the First Nation Representative and the Contractor. Any additional costs incurred by the Contractor shall not be the responsibility of the First Nation. Any adjustments will represent the reasonable and proper costs incurred by or savings accruing to the Contractor.
3. TIME OF ESSENCE: Time is of the essence of the Contract.
4. LABOUR: Consistent with the efficiency and economy, the Contractor shall employ only local labour to the extent that such labour is available and qualified and shall make use of the First Nation Office in the recruitment of such labour. All such labour costs will be included in the accepted quote.
5. PERMITS AND BY-LAWS: The Contractor shall comply with all laws and regulations relating to the work, whether Federal or Provincial, as if the work were for a person other than the First Nation and shall pay for all permits and certificates required in respect of the work. All associated costs for such permits, licenses and certificates will be the responsibility of the Contractor's and not form part of the quote.
6. INDEMNIFICATION: The Contractor shall indemnify and save harmless the First Nation from and against all claims, losses, cost damages, suits, proceedings or actions arising out of or related to the Contractor's activities in executing the work, negligence, including the Contractor's own omissions, improper acts or delays in executing the work.
7. PROPERTY OF THE FIRST NATION COUNCIL: The Contractor shall be liable to the First Nation for any loss or damage to any property of the First Nation arising out of the performance or non-performance of the work whether or not such loss arises from causes beyond his/her control.
8. CO-OPERATION AND MAKING GOOD:
  - The Contractor shall perform the work with minimum disturbance to personnel and the public.
  - The Contractor shall obtain the approval of the First Nation Representative for the hours during which he/she proposes to perform the work and for the work schedule.
9. ACCESS TO WORK: The Contractor shall permit the First Nation Representative or any officer ie) building inspector; environmental health officer; technical engineers; etc., authorized by the First Nation Representative to have access to the work at all times during the execution of the work for inspection purposes up to and including the final inspection, as required.
10. REMOVE DEBRIS: The Contractor shall remove from the premises, from time to time and as directed by the First Nation Representative, only the debris resulting from the work to a proper approved disposal site. Any costs will be part of the quote.
11. DELAY: No payment shall be made to the Contractor for delay encountered during the execution of the work.
12. SUSPENSION OF WORK: In the event of a work suspension, the Contractor shall arrange for the protection of the work directed by the First Nation Representative. The Contractor will be reimbursed for reasonable and proper expenses incurred in protecting the work. Either party may suspend the work only for valid reasons and upon written notice by either party. Depending on the reason for the suspension, this contract may be considered null and void, in the event that another Contractor is required. As necessary, the First Nation Council will make the decision to contract another Contractor, after having considered all appropriate and relevant factors.
13. RECTIFICATION OF DEFECTS: The Contractor shall, upon notice from the First Nation Representative, rectify at his/her own expense any defects, which appear in the work up to 12 months of the date of completion of the work.
14. SIGNS AND ADVERTISING: The Contractor shall not erect or permit the erection of any sign or advertisement without the authorization of the First Nation Representative. If authorized, the sign or advertisement may only appear for the time the Contractor is working on the job.

15. MEMBERS OF THE FIRST NATION COUNCIL: No member of the First Nation Council shall be admitted to any share of the contract or any benefit arising therefrom.
16. INTERPRETATION: Should any dispute arise concerning the meaning or intent of the contract, the decision of the First Nation Representative shall prevail and be final.
17. RECORDS TO BE KEPT: The Contractor shall during the term of this contract and for a period of two years from the date of completion of the contract maintain and keep full records of his/her estimates of and actual cost to him/her of the work, together with all proper quotations, contacts, correspondence, invoices, receipts and vouchers relating thereto, and shall make them available for copy, audit or inspection by any person acting on behalf of the First Nation.
18. TERMINATION: The First Nation Representative may terminate the contract by giving notice in writing to the Contractor to that effect. The First Nation Council's obligation to make payment to the Contractor shall cease when payment for work satisfactorily performed has been made.
19. PAYMENT: The Contractor shall submit a complete invoice for materials and labour on a monthly basis. Subject to verification by the First Nation Representative, payment of the Contractor's invoice for work satisfactorily completed shall be made no later than 30 days after receipt thereof. If, within 15 days of the receipt of the invoice, the First Nation Representative requests additional information, the 30 day payment period shall commence upon receipt of the requested information. The Contractor's invoice must show the amount being claimed for work satisfactorily performed.
20. HOLDBACK: Any progress payment made to the Contractor shall be subject to a 10% holdback which is to be released to the Contractor with the final payment unless the amount held back is required by the First Nation to remedy any defect in the Contractor's work.
21. The First Nation Council may, in order to discharge lawful obligations of and satisfy lawful claims against the Contractor or a sub-contractor(s) arising out of the execution of the work/service, pay an amount which is legally payable to the Contractor under the contract directly of the obliges of the claimants against the Contractor or sub-contractor(s)



**Address:** 36 Tikmeg Rd, Unit 1 (2 bedroom apartment)

**UCCM Inspection done:** August 28, 2023

Item	Building Component	Deficiency	Recommendation	Cost Estimate
1	Flooring	Original tile has gaps in newer style flooring near main entrance door	Replace entire flooring in the unit	
2	Kitchen	Countertop and cabinet door	Due to water damage cabinet door needs to be replaced near the sink. Countertop is not secured to cabinets.	
3	Interior Doors and Closet Doors	Doors are damaged beyond repair	Three interior doors need to be replaced and 2 closet doors	
4	Baseboard Heaters	Two units are damaged beyond repairs and do not work	Replace units with similar type.	
5	Dryer Vent	Exterior vent is damaged	Replace dryer vent with new unit on the exterior of the unit.	
6	Exterior Doors	Original entrance doors and frame	Need to replace original unit due to damage to each of the units and provide new locks and deadbolts, trim to match existing.	
7	Interior Lights	Ceiling lights missing or damaged	All 6 ceiling units need to be replaced with similar or LED units for each room.	
8	Stove Electrical	Stove electrical outlet needs to be secured to wall	Ensure socket is working and properly secure to wall.	
9	Bathroom	Bathroom vanity damaged, toilet needs replacement	New Toilet and vanity in the unit – to be installed.	
14	Rear Deck	Deck damaged, need of replacement	Replace with 8X8 deck	
14	Disposal		Ensure work area is clean and clear of debris.	

**TOTAL:**

The information provided in this report is the sole use of First Nation(s). This is of the opinion of the author as to the visual condition on the date of the site visit. There is no warranty, compensation of condition, value of the property or that the property is in conformance with any building, property standards or codes and nothing in this report shall be construed as such. The review was non-invasive in nature, no structural inspection was undertaken. The Author does not assume any responsibility for any loss or damage to the present or subsequent owners of the property as a result of the preparation of this report. The First Nation is the authority having jurisdiction over all housing issues that may arise from this report.